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| 校区： | | **工作用房普查统计表** | | | | |  | | 年 月 | | 日 | |  |
| 序号 | 工作用房地点 | | 房号 | 面积(㎡) | 用途 | 使用者 | | 是否收租金 | | 备注 | |
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部门、中心（盖章）： 负责人（签字）： 检查人员：

备注：本次统计的工作用房包括办公用房、业务用房、休息用房、空置房屋、外借房屋等。